



**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
LA PUENTE VALLEY COUNTY WATER DISTRICT**

A regular meeting of the Board of Directors of the La Puente Valley County Water District was held on Monday, June 12, 2017, at 5:30 at the District office, 112 N. First St., La Puente, California.

**Meeting called to order:**

President Hastings called the meeting to order at 5:30 pm.

**Pledge of Allegiance**

President Hastings led the meeting in the Pledge of Allegiance.

**Directors present:**

David Hastings, President; William Rojas, Vice President; Charles Aguirre, Director; John Escalera, Director and Henry Hernandez, Director

**Staff present:**

Greg Galindo, General Manager; Rosa Ruehlman, Board Secretary, Gina Herrera, Customer Service/Accounting Supervisor and Roland Trinh, District Counsel.

**Others Present:**

No members of the public present.

**Adoption of Agenda:**

President Hastings asked for the approval of the agenda.

Motion by Vice President Rojas, seconded by Director Hernandez, that the agenda be adopted as presented.

Motion approved by following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

**Consent Calendar:**

President Hastings asked for the approval of the Consent Calendar.

**A.** Approval of the Minutes of the Regular Meeting of the Board of Directors held on May 24, 2017.

**B.** Approval of District Expenses for the Month of May 2017.

**C.** Approval of City of Industry Waterworks System Expenses for the Month of May 2017.

**D.** Receive and File the District's Water Sales Report for May 2017.

**E.** Receive and File the City of Industry Waterworks System's Water Sales Report for May 2017.

Motion by Director Escalera, seconded by Vice President Rojas, to approve the consent calendar as presented.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.  
Nays: None.

**Action/Discussion Items:**

- A. Discussion Regarding the District's Water Conservation Regulations. (See memo)**
- Mr. Galindo provided a presentation summarizing the state wide Emergency Water Conservation Regulations set by the Governor's Executive Order. He stated that since 2014, the Board has adopted three (3) resolutions in response to the state wide drought. In April 2017, the Governor canceled the drought, but there are still reporting requirements for small water suppliers and prohibitions on water use.
  - Mr. Galindo reported that the District has been impacted by the reduction in water usage and has maintained an approximate 25% reduction. District customers have done a great job conserving their water usage.
  - Mr. Galindo summarized Resolution No. 240, which was approved in June 2016 that lists the current regulations.
  - Mr. Galindo recommends keeping the current restrictions in place; watering 3 days a week and 4 days a week for Parks and Schools. Especially since the groundwater basin level is still low.
  - Mr. Trinh stated that in the Resolution, Section 6 - Duration of Water Emergency, states that the regulations, restrictions and actions set forth herein shall remain in effect until repealed or amended by the District's Board of Directors, so no change is needed.

After further discussion, motion by Director Aguirre, seconded by Director Hernandez to keep the existing Water Conservations regulations that are in effect.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.  
Nays: None.

- B. Discussion Regarding the 2016 Consumer Confidence Reports.**
- Mr. Galindo reported that postcards will be mailed to District customers informing them that the 2016 Consumer Confidence Reports (CCR) are available online and will be posted by July 1, 2017. Mr. Galindo asked the Board if they would like to call a special meeting to approve the final draft of the CCR, since the next Board meeting will not be until June 26<sup>th</sup>.

During the discussion, the Board felt there was no need for a special meeting and will go ahead and review the report for any changes or corrections at the June 26, 2017 Board meeting. Staff will make the necessary corrections or additions the next day and mail postcards out before July 1<sup>st</sup>.

Discussion only, no action required.

- C. Consideration of Memorandum of Understanding (MOU) Regarding Public Water Agencies Group (PWAG) Emergency Preparedness Coordinator Position.**
- Mr. Galindo presented a presentation prepared by PWAG and shared the history about the Public Water Agency Group (PWAG) and the need for an Emergency Preparedness Coordinator.
  - Mr. Galindo shared that twelve out of the seventeen agencies have identified a need for an Emergency Preparedness Coordinator. This position will help coordinate with water districts that may need assistance with equipment, contact other water districts for assistance, contacting contractors and assisting with obtaining emergency cost reimbursement and provide proper training such as NIMS/SIMS Training. He stated that Lagerlof, Senecal, Gosney and Kruse will be responsible for searching for a qualified person to fill this position and then the PWAG Emergency Preparedness Ad hoc Committee will go through a selection process.
  - Mr. Galindo stated the allocation of costs is based on the number of service connections for each agency and the District's cost is estimated to be \$6,939 per year. This cost may be reduced if more agencies participated.

After further discussion, motion by Vice President Rojas, second by President Hastings to approve the MOU for PWAG's Emergency Preparedness Coordinator Position.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

**D. Review of the City of Industry Waterworks System 2017 Water Master Plan.**

- Mr. Galindo presented the City of Industry Waterworks System 2017 Water Master Plan and highlighted portions of the plan which included needed improvements in the system.

Motion by President Hastings, Vice President Rojas to receive and file the City of Industry Waterworks System 2017 Water Master Plan.

Motion approved by the following vote:

Ayes: Hastings, Rojas, Aguirre, Escalera and Hernandez.

Nays: None.

**General Manager's Report:**

- He reported that the PVOU IZ Water will be going to Suburban Water System. The Definitive Agreement is being prepared. Northrop Grumman did secure and reached an agreement for an easement to proceed to drill the 7<sup>th</sup> well, known as the toe well.
- He reported that the 2017 Summer Newsletter have been mailed out. The Spanish version is being prepared at this time and will be posted on the website and a copy will be made available upon request.
- He reported that OPARC has provided the certificate of insurance and Staff will begin utilizing their services in the next few weeks.
- He reported that the Staff Reorganization Assessment Ad hoc Committee met on June 1<sup>st</sup>, 2017 and will be having a second meeting on June 21, 2017.

**Information Items:**

A. Upcoming Events.

- Mrs. Ruehlman presented an update on the upcoming events.
- Mrs. Ruehlman stated that Vice President Rojas and Director Escalera will be attending the SCWUA Tour on June 22, 2017.
- President Hastings, Vice President Rojas and Director's Aguirre and Escalera stated they will attend the upcoming SCWUA on July 27, 2017.
- Mrs. Ruehlman stated she will have the Form 470 short form for the Board members at the next Board meeting.

B. Correspondence to the Board of Directors

- Mrs. Ruehlman shared an article in the San Gabriel Valley Tribune about the BPOU Project Agreement.
- Mr. Galindo shared the resolution recently adopted by Upper District.

**Attorney comments:**

Mr. Trinh had no comments.

**Board member comments:**

A. Report on events attended.

- Vice President Rojas attended the SCWUA on May 27, 2017.

B. Other comments.

- Director Aguirre asked to close this meeting in memory of Frank Rojas, a long time resident and Vice President Rojas Father.

**Future agenda items:**

No future items.

**Closed Session:**

Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to Litigation Pursuant to Government Code § 54956.9(d)(2): (One Case)

Mr. Trinh announced this closed session involves a work related injury and a claim brought by a District Employee William D. Clark.

**Report On Closed Session:**

Mr. Trinh reported that the Board met in closed session on Anticipated Litigation, Government Code § 54956.9(d)(2). One Case and no action was taken.

**Adjournment:**

There is no further business or comment, the meeting was adjourned 6:59 p.m. in memory of Frank Rojas.

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David Hastings, President

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Rosa B. Ruehlman, Secretary